

MEDICAL DIRECTION COMMITTEE MEETING MINUTES
of the
BOARD OF MEDICAL EXAMINERS
Office of the Executive Officer
301 St. Park Ave, 4th Floor, Helena MT
9:00 a.m. to 11:15 a.m.
SEPTEMBER 5, 2013

1. Call To Order - Establish Quorum (2:12)

Committee Members Present

Dr. James Upchurch (Chair, by telephone)
Dr. Anne Williams (by telephone)
Dr. Greg Moore (by telephone)
Dr. Jim Majxner (by telephone)
Dr. Richard Briles (by telephone)

Committee Members Absent

Mr. Dwight Thompson, Dr. Dan Lewis

Staff Present:

Mr. Ian Marquand - Board Executive Officer
Dr. Harry Sibold - State Medical Director
Mr. Ken Threet, EMT Training Coordinator
L'Joy Griebenow - Board Management

Guests Present:

Ms. Shari Graham
Mr. Jim DeTienne

2. Approval and Tentative Modification of Agenda Order (3:13)

The committee reviewed the Sept. 5, 2013 Agenda.

MOTION: Dr. Williams made a motion to approve the September 5, 2013 agenda; Dr. Moore seconded the motion. Motion passed unanimously. (3:20)

3. Review and Approve Minutes (3:53)

The committee reviewed the August 9, 2013 meeting minutes.

MOTION: Dr. Briles made a motion to approve the August 9, 2013 minutes. (4:02) Discussion ensued. Dr. Moore seconded the motion. Motion passed unanimously. (5:55)

4. Public Opportunity to Comment (6:15)

The Presiding Chair read the statement of public participation and opened the meeting for public comment. There was no public comment.

5. Committee Action (7:23)

- a. Review and Approve Core State Protocols and Endorsements

MOTION: Dr. Williams made a motion to recommend the protocols [as amended] be provided to the board [for consideration]; Dr. Briles seconded the motion. Motion passed unanimously. (1:47:05)

Mr. Threet agreed to place the protocols in the correct format, add the hyperlinks, clean up the changes made during this meeting, highlight all changes between the old and modified protocols, and to provide a copy to Mr. Marquand and all of the committee members.

MOTION: Dr. Briles made a motion to include [Dr. Sibold's] language in the protocol instructions. There was no second.

Roll call taken: Dr. Upchurch, Dr. Briles and Dr. Williams were present; therefore, no quorum. Dr. Majxner rejoined the meeting; quorum restored.

MOTION: Dr. Briles made a motion to include [Dr. Sibold's language, namely "Note: Throughout this document there are sections with the notation: "*per local protocol*". These sections within the protocol allow for flexibility to address local needs but also require specific attention by the local medical director. This implies and requires the active participation of the local medical director to utilize that section of the protocol. That would include but not be limited to supplemental education, review of recommended dosages, indications for usage and QA/QI review."]; Dr. Williams seconded the motion. Motion passed unanimously. (1:55:32)

Next meeting will be October 1, 2013 in Bozeman, MT.

6. Adjourn

MOTION: Dr. Williams made a motion to adjourn; Dr. Maxjner seconded the motion. Motion passed unanimously. (2:01:11)

The meeting was adjourned. (2:01:43)